



Child Safeguarding Risk Assessment (of any potential harm)

List of School Activities	Risk Level	The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Training of school personnel in Child Protection matters	High	Harm not recognised or reported promptly Staff not seeking help	Child Safeguarding Statement & DES procedures made available to all staff DLP& DDLP to attend PDST face to face training All Staff to view Túsla training module & any other online training offered by PDST BOM records all records of staff and board training
One to one teaching	Med	Harm by school personnel	School has policy in place for one to one teaching Open doors Glass in window Pupil accompanied back to their room
One to one counselling	Low	Disclosures not followed up on Staff asking leading questions	All Staff to view Túsla training module & any other online training offered by PDST Training of staff on child protection matters
Care of Children intimate care needs	High	Harm by school personnel	Policy on intimate care
Care of Children with special needs and with specific vulnerabilities/ needs such as <ul style="list-style-type: none"> • Pupils from ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care • Children on CPNS 	Med Low High High	Harm by fellow pupil (bullying) Parents refusing to engage with services for their child (Neglect) Pupils who are a danger to themselves and others Bullying	Usage of anti-bullying policy and supervision Code of Behaviour Engage Túsla Challenging pupils are always supervised Incidents are properly documented Anti-Bullying Policy Code of Behaviour



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Curricular Provision in respect of SPHE, RSE, Stay safe.	Med	Non-teaching of same Pupils showing signs of distress during Lessons Children introduce non age appropriate language and terminology	School implements SPHE, RSE, Stay Safe in full Withdraw pupil and place in a secure classroom setting elsewhere, inform parents Intervention by facilitator, insistence on appropriate language
Daily arrival and dismissal of pupils	Med	Harm from older pupils, unknown adults on the playground	Arrival and dismissal supervised by Teachers and SNAs. Pupils accompanied to exit.
Late arrival	Low	Pupil left unsupervised outside the school	Pupil arrives through reception and is signed into the late book by an adult
Early Pick up	Low	Undesignated person picking up Pupil	Dismissal through reception. Pupil signed out
Late Pick up	Med	Pupils left on yard unsupervised	Teachers send all pupils remaining on yard after pick up time to supervised reception area
Management of challenging behaviour amongst pupils, including appropriate use of restraint where required	High	Injury to pupils and staff	Health & Safety Policy Code Of Behaviour
Sports Coaches	Med	Harm to pupils	Policy & Procedures in place Teacher stays with pupils during activities All coaches Garda vetted
Students participating in work experience	Low	Harm by student	Work experience Policy Child Safeguarding Statement.



Toilet/changing/shower areas	High	Inappropriate behaviour	Appropriate Usage Code of Behaviour Policy on intimate care
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Classroom teaching	Low	Harm by Staff Inappropriate use of IT Pupils unsupervised	Garda Vetting Vigilance on behalf of Management SNA leaves door open if teacher has to leave classroom Acceptable usage policy PDST Content filtering Ensure adult supervision at all times
Recreation breaks for pupils	High	Harm by student Bullying	Code of behaviour Supervision
Outdoor teaching/ Sporting Activities	Med	Harm to student e.g. Gardening tools, science equipment, allergies.	Supervision Code of Behaviour Student allergy board
School outings	High	Harm by outside agents e.g. bus operators, organisers members of the public Harm by staff	School tour policy Request safety statement from tour company Staff to pupil ratio reduced to 1:10 for supervision 1:1 supervision of pupils with challenging behaviour SNA accompanies pupils with SNA access Supervision
School trips involving overnight stay	High	Harm by outside agents e.g. bus operators, organisers members of the public Harm by staff Insufficient Supervision	School tour policy Request safety statement from tour company Staff to pupil ratio reduced to 1:10 for supervision 1:1 supervision of pupils with challenging behaviour SNA accompanies pupils with SNA access Supervision Tour not taken
School trips involving foreign travel	High	(see above)	(see above)



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Homework club	Med	Dismissal of pupils Harm by Staff	See late pick up See Classroom Teaching
Annual Sports Day	Med	Harm by Volunteers Harm by Visitors	Garda Vetting Visitors allocated separate area
Off-site Sports Activities	High	Harm by Volunteers Harm by Staff Harm by members of the public	Volunteers Drive their own children and teammates (seek legal advice???) (policy on parents and volunteers) Garda Vetting Vigilance on behalf of Management Adequate supervision
Fundraising events involving pupils	Med	Harm by Volunteers Harm by Visitors Off-site fundraising	Garda Vetting Adequate supervision No removal of pupils from School Information supplied to parents regarding supervision of children during fundraising
Use of off-site facilities for school activities	High	Harm by outside agents Harm by members of the public	Seek safety statement and Garda vetting compliance from facility Adequate supervision
School transport arrangements including use of bus escorts	Low	Harm by outside agents	Seek safety statement and Garda vetting compliance from bus company
Administration of Medicine	Med	Harm caused by misuse of Medicine	Consent/storage/correct dosage as per policy. Procedure for when medicine is not sent in or out of



		date All staff are informed of children with medical need Information accessible to all staff
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Administration of First Aid	Low	Harm by misapplication of first aid	Administrators are adequately trained Designated person in charge of first aid who ensures equipment is kept up to date. Suspicious injuries sketched if possible and recorded All injuries recorded Head injuries ring home
Prevention and dealing with bullying amongst pupils	High	Bullying	Bullying survey at regular intervals Anti-bullying policy followed and adhered to.
Use of external personnel to supplement curriculum	High	Harm to pupils Not accompanied by Staff Un aware of child protection policy/ other school policy Unaware of pupils need <ul style="list-style-type: none"> • Behavioural • Emotional • Medical etc...	Policy & Procedures in place Teacher stays with pupils during activities All Personnel Garda vetted
Recruitment of school personnel including - <ul style="list-style-type: none"> • Teachers • SNA's • Caretaker/Secretary/Cleaners • Volunteers/Parents in school activities • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities 	Med	Harm not recognised or properly or promptly reported	Garda vetting for personnel working or volunteering in the school References required and checked Child Safeguarding Statement & DES procedures made available to all staff Staff to view Tusla training module & any other online training offered by PDST Policy of Parents / Volunteers Policy on Visiting Contractors Open door policy/glass panel in door Teaching council number
	Med	Harm by staff	
	Med	Harm by Volunteers/Visitor etc.	



List of School Activities		The School has identified the following Risk of Harm	The School has the following Procedures in place to address risk identified in this assessment
Use of Information and Communication Technology by pupils in school	Med	Cyber Bullying	ICT policy/acceptable usage policy Anti-Bullying Policy Code of Behaviour Clarity of teachers role (onus on parents)
Application of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc.	Low	Harm by Staff	Supervision Behaviour policy.
Students participating in work experience in the school	Low	Harm by Volunteer	Adherence to relevant policy i.e. work experience policy
Student teachers undertaking training placement in school	Low	Harm by Student	Adherence to relevant policy i.e. Student placement policy Student made aware of SEN Teacher to remain in classroom Students given a copy of child safeguarding statement and other relevant policies Period of induction on observation day Furnished with observation pack
Use of video/photography/other media to record school events	Med	Violation of data protection Uncontrolled exposure to social media platforms	Acceptable usage policy Permission sought from parents for use of data Images or other media not to be kept on private devices.
Church activities		Harm by personnel Harm by members of the public	Confessions heard in public area in school Children accompanied to toilet in church Supervision to and from church as well as in the church.



Drimnagh Castle Primary School

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 8/03/18. It will be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed Matthew Lavelle Date 4/04/19

Chairperson, Board of Management

Signed E. Doffy Date 4/04/19

Principal/Secretary to the Board of Management

